**“ASPA 2023” Hotel Reservation Form – AC Hotel by Marriott Seoul Gangnam**

Please complete this form and return it directly by fax or email to us **no later than Jun 10, 2023**

**Reservation Dept**  For Reservation: / Tel.: +82-2-2050-6000

Fax: +82-2-2050-6053 Email: rsvn@acseoulgangnam.com

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| --- | --- | --- | --- | --- | --- | --- |
| **A. Participant Information** \*Please type or print clearly | | | |  | | |
| Sex 🞏 Mr. 🞏 Ms. | | | |  | | |
| First Name | | | | Last Name | | |
| Affiliation Country | | | | | | |
| E-mail | | Tel | | | Fax | |
| Check-in | Date: | Check-out | Date: | | No. of Nights |  |
| Time: | Time: | |

|  |  |  |
| --- | --- | --- |
| **B. Accompanying Person**  First Name | Last Name | 🞏 Mr. / 🞏 Ms. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **C. Hotel Rates** | | | | | |
| **Class** | **Hotel** | **Rack Rate** | **Room Type** | **Room Rate** | **Distance to Venue** |
| ★★★★ | **AC Hotel by Marriott Seoul Gangnam** | KRW 340,000 | Superior Room | 🞏 KRW 190,000  🞏 Double / 🞏 Twin | less than ten minutes' walk |
| KRW 360,000 | Deluxe Double | 🞏 KRW 200,000 |
| KRW 41,000 | Breakfast | 🞏 KRW 25,000 |
| ***\*Note***  1. The room rates are fixed in Korean Won.  2. Above rates are 10% Tax excluded.  3. Breakfast : KRW 25,000 (excluding tax ) will be added per person  4. Internet Service Included  5. Rooms will be assigned on a first-come, first-served basis.  6. Hotel will directly send you the confirmation for your room reservation.  7. Check-in time is 15:00 and check-out time is 12:00. Attendees staying in their rooms beyond check-out time without hotel authorization will be charged for an additional room night.  8. Reservation might be difficult upon the situation. Please send RSVN from as soon as possible. | | | | | |
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| **D. Payment Information**  **In order to guarantee your room reservation, your credit card information must be accompanied.**  Card Type:  Visa  Master  Diners  JCB  Others ( )  Card No.:  Expiration Date: / (mm/yy)  Cardholder’s Name: Cardholder’s Signature: | | | | | |
|  | | | | | |
| **E. Cancellation and Refund Policy**  **1. Any change or cancellation should be informed by e-mail or fax to contact person of directly as below.  2. Cancellation received by Jun 13, 2023: 100% Refund.**  **3. Cancellation received after Jun 13, 2023 or NO-SHOW: Full night deposit will be charged.** | | | | | |